

- The winder is a Beloit L34 twin drum winder (semi-automatic)
- The winder was installed in 1989
- PM 6 winder



- All the tasks listed below have a standard Operating Procedure written for each one. Each task has been risk assessed. All the winder crew are trained in these tasks. The tasks are listed under each position on the winder.

Task	Hazard
Reelermens task's	
Unblock shaving chute	Sharp knives, moving rolls, pressurised air
Re deckle deckles	VDU
Perform a safety inspection	Moving machinery, sharp knives, ingoing nips, suspended loads, working at height, hydraulic, pneumatic and electrical energy
Tear out cracks	Suspended loads, moving machinery / reels, sharp knives
Change a top knife unit	Sharp knife, heavy unit, compressed air
Change and adjust slitters	Sharp knives
Adjust shaving chutes	Sharp knives, moving rolls, pressurised air
Operate winder Densitrol	VDU
Reelermens task's cont	Hazard

Change a bottom slitter	Sharp knives, moving slitters
Manually position slitters	Sharp knives
Automatically position slitters	VDU, sharp knives, moving slitters
Operate winder mill wide system	VDU
Slitter band edge correction	Sharp knives
Restore power to winder	Electricity
Reserve reelers task's	Hazard
Place barcode labels on reels	Moving conveyors / reels, uneven floor, electric printer
Remove reels with FLT	Moving reels / conveyors, uneven floor,
Part webs	Moving reels / conveyors, flying objects, manual handling
Use air broom	Manual handling, moving reels / conveyors, pressurised air
Push webs on to conveyor	Manual handling, moving reels / conveyors, pressurised air
Remove reels from reel turner 1	Manual handling, moving reels / conveyors, pressurised air, FLT
Operate conveyors in manual and auto	Electric control panels. Moving reels / conveyors
Rub down and mark joins	Moving reels / conveyors, manual handling, sharp craft knife
Bundle multi-webs together	Manual handling, moving reels / conveyors
Lift up fallen off cuts	Manual handling, moving reels / conveyors, FLT,
Remove off cuts with a FLT	Manual handling, moving reels / conveyors, FLT,
Mark and identify level defects	Moving conveyor / reels
Slab run-ins in front of winder	Sharp knife, manual handling, moving cradle, moving reels / conveyor
Manually activate reel turner 1	Moving machinery / conveyors and reels, pressurised air
Renew barcode labels	Electricity
Reeler 1st assistant task's	Hazard
Feed tail through to cores	Moving machinery, in-going nips, sharp knives, restricted access, trips and falls, out of site of others, pressurised air
Collect cut cores	Moving machinery, FLT, uneven floors, manual handling
Line up cores	In-going nips, moving machinery, flying objects, suspended rider roll and nip guard
Reeler 1st Assistant task's cont	Hazard

Change core chucks	Manual handling, hot objects, moving machinery
Stick sheets to cores	In-going nips, moving machinery, flying objects, suspended rider roll and nip guard
Load jumbo in winder and unload shell	Moving machinery / reels, suspended loads
Empty dust collection drawer	Dust, manual handling
Clean dust extractor filters	Dust, manual handling
Make a backside join	Suspended loads, sharp knife, moving storage rails
Make a front side join	In-going nip, suspended rider roll / nip guard, sharp knife
Start the winder	In-going nips, moving machinery / reels, sharp knives
Operate manual core cutter	Dust, rotating rollers, saw, manual handling, struck by flying object
Tear a tail	Moving machinery / reel, restricted access, trips and falls.
Feed tail for a join	Moving reel / machinery, in-going nips, restricted access, sharp objects
Operate the reel transporter	Moving machinery, suspended loads, FLT
Clean the winder pit	Lone working, in-going nips, moving machinery, dust, pressurised air
Eject set on to cradle	Moving machinery / reels
Clear broke after sheet break	Moving reels, suspended loads, uneven floors, in-going nip, sharp knives
Read and understand deckles	VDU
Eject reels from cradle	Moving cradle / reels
Stick sheets to webs	Moving reels, moving cradle, FLT
Automatic core cutter task's	Hazard
Operate core cutter from winder	VDU
Deliver cores to core cutter	FLT, Pedestrians, height restrictions
Load recycle cores in to hoppers	FLT, Crane, moving machinery, lone working, working at height
Load new cores in to hoppers	FLT, Crane, moving machinery, lone working, working at height
Sort recycled cores	Lone working, manual handling
Operate service mode on core cutter	Moving machinery, saw blade
Load 7 meter length cores in to hopper	FLT, Crane, moving machinery, lone working, working at height
Clear blockage at cutter	Moving machinery, dust, manual handling. Lone working, striking something fixed, sharp edges, trapping
Remove, empty and replace waste core skip	FLT, Confined space working, outside vehicle movement
Automatic core cutter task's cont	Hazard

Clear blockage at elevator	Moving machinery, sharp edges
Clear blockage from hopper	Moving machinery, manual handling, lone working, working at height, trapping, caught between
Clear core from under lifter	Manual handling, trapping