

Confederation of Paper Industries
Proposals for Corrugated Sector
Health & Safety Action Plan

CSHS 08/09

Aim: To provide a suggested framework for direction to support the corrugated sector continuous improvement work, and achievements towards the accident reduction targets set out in the PABIAC strategic plan 2008 – 2011.

Corrugated Sector Aims April 2008 – March 2011 updated @ 19th November 2008

PABIAC Strategic plan '08 – '11	Aims	Elements	Time Scale	Action	Progress
To achieve a 10% year on year reduction in accidents for the three years of the strategy	<p>Machinery Safety</p> <p>Reduction on machinery accidents so that by the end of March 2011 they do not represent more than 17% of the total number of RIDDOR accidents.</p> <p>To promote the development of competent persons in the sector who are able to undertake specific task based risk assessments that address machine intervention, taking full account of human factors</p>	<p>Task Based Risk Analysis workshops piloted March 2008, participating companies committed to trial the process and provide feed back on it's success or otherwise</p> <p>Further workshops to be held from Autumn 2008 onwards, subject to demand.</p> <p>Companies feedback on implementation and progress</p>	<p>Mar '08</p> <p>From Q 3 '08</p> <p>Sept '08, thereafter 6 monthly to Mar '11</p>	<p>CPI</p> <p>CPI</p> <p>Participating member companies</p>	<p>Completed March '08</p> <p>2 workshops held Q2 & Q3 one planned for Q1 09</p> <p>Feedback from 1 company Q3</p>
	<p>Storage of Materials</p> <p>When available to adapt the guidance being prepared by the Recovered Paper Sector as a basis for issuing guidance notes for the Corrugated Sector.</p>	<p>H&S Committee to review and adapt Recovered Sector guidance</p> <p>Guidance issued for consultation</p> <p>Guidance issued with implementation and review timescales</p>	<p>The quarter in with Recovered sector document issued.</p> <p>Following quarter</p> <p>The next quarter after the above</p>	<p>Committee</p> <p>CPI & members</p> <p>CPI</p>	
Target to be agreed when stakeholder consultation has been completed	<p>Transport</p> <p>To advise the sector on the implementation of standards for securing loads on curtain sided trailers that may be produced following the Health & Safety Laboratory research on this topic</p>	<p>Representative of the sector to remain actively involved in CPI transport work group</p> <p>Committee to assist with dissemination of best practice guidance and advice on acquisition of compliant trailers to agreed timescale</p>	<p>From publication of report Q 2 '08</p> <p>To be agreed following direction enforcement</p>	<p>CPI</p> <p>CPI Committee & members</p>	Strategic objective being finalised Q4 '08

PABIAC Strategic plan '08 – '11	Aims	Elements	Time Scale	Action	Progress
Demonstrating a continuously improving health and safety management performance and safety climate	<p>To Promote Continuous improvement in Health & Safety Management & Culture</p> <p>To actively encourage benchmarking of management systems and culture to best practice standards</p>	<p>To promote the use of suitable tools available through business link & PABIAC and encourage feedback on progress from members who sign up to the process.</p> <p>To monitor progress and achievements</p>	<p>From Q 2 '08 onwards</p> <p>Mar '11</p>	<p>CPI Committee & members</p> <p>CPI</p>	
Occupational Health	<p>To assist PABIAC in establishing common industry occupational health issues, and thereafter set an occupational health reduction target</p>	<p>By 3rd quarter we will have issued the health matrix – 21 standards as a template for gathering information. Not proceeded with due to HSE research</p> <p>End Dec - Based on the findings set a maximum of 2 target areas for action until 2011</p>	<p>Dec 2008</p>	<p>CPI Committee</p>	<p>HSE specialists undertaking research Q1 '09 for objective to be agreed Q2 '09</p>
	<p>Communication HSE Safety improvement / enforcement campaigns</p> <p>To keep members aware of these campaigns and to provide advance information of the expected standards of compliance, as advised through PABIAC</p>	<p>i) Minimums of 15 CPI newsletters are sent out to members every year. In each edition at least one H&S item will be included.</p> <p>ii) HSE through PABIAC to provide advance notice of any HSE initiatives, including dates</p>	<p>All year</p>	<p>CPI</p> <p>HSE</p>	<p>Ongoing</p> <p>Ongoing</p>
	<p>Review</p> <p>To review progress to date against action plan and identify areas for greater focus</p>	<p>i) Action plan to be reviewed by Sector H&S committee at quarterly meetings</p> <p>ii) Feedback to PABIAC on progress to date against action plan at quarterly meetings</p> <p>iii) HSE to enquire after action plan as part of routine inspections</p> <p>iv) Amend current injury data questionnaire to include a member's progress against the action plan.</p>	<p>Every Quarter</p>	<p>H&S committee</p> <p>CPI</p> <p>HSE</p> <p>CPI</p>	<p>Reviews held May, Sept & Nov '08</p>