

Simple management systems or Micro SMEs				
	<b>Poor</b> <i>Score 9-10</i>	<b>Better</b> <i>Score 3-8</i>	<b>Good</b> <i>Score 1-2</i>	<b>Scores</b>
<b>Leadership:</b> Taking responsibility	Turns blind eye, nothing done before it goes wrong, critical of need for h/s	Developing knowledge, working towards meeting requirements, wants to be safe	Positive attitude, visible leadership, takes responsibility, leads by example, high priority, competent. Accs/near misses lessons learnt	
<b>Documentation:</b> ELCI, Poster, Acc Book, Equipment test certs, Risk assessments	Have not docs, particularly those with significant h/s implications i.e. lifting equipment not inspected. No risk assessments; verbal or written	Equipment test certificates available. Verbal assessments known for all high risk activities, some written risk assessments	Docs including indate insurance certs. Written procedures/risk assessments for sensible h/s, inc. public safety	
<b>Risk Control:</b> Safety	Safety control measures absent e.g. missing guard rails, slippery floors, unsafe ladders	Safety measures provided, but faulty supervision e.g. standing on forks of lift truck, machine guards removed	Procedures routinely followed, safety control measures in place and monitored, report system for defects	
<b>Risk Control:</b> Health	Health control measures absent e.g. no ear defenders, dust masks, chemical gloves	Health measures provided faulty supervision or use e.g. wrong type of mask, damaged gloves, ear defenders not	Procedures routinely followed, protective measures in place and monitored, report system for defects	
<b>Workforce skilled and involved</b>	Workers left to get on with it, , encouraged to take the blame, not listened too. Workers find it difficult to follow safety procedures.	Workers have ideas about workplace improvements. Some toolbox talks	Management actively talking with workers, suggestions encouraged implemented. Thorough training; good behaviour observed, recognised, rewarded.	
<b>Overall Business Performance</b>	Highly exposed to risks of business failure, poor product/service delivery to customers. Low staff loyalty. Exposed to criminal/civil litigation.	Maybe some problems with business performance but aware and attempting to address the issues	Good business reputation for reliability, quality, delivery. Perhaps uses quality management system. Eligible for reduced ins premiums	
			<b>Raw Score 0-60</b>	
			<b>Divide by 10</b>	